

Register Firm

Step 1 of 6 - Registration Details

Certified Professional Accountants (CPA) Afghanistan is the only professional accountancy body of Afghanistan responsible for the regulation of professional accountants, audit firms and learning providers. CPA Afghanistan officially starts its operations from March 2018.

As per the CPA Afghanistan regulations, no person (Legal or natural) can practice without a valid practicing license awarded by the CPA Afghanistan.

The very first step is the registration process and all audit firms carrying out audit engagements should register with CPA Afghanistan in order to gain the practicing license. Only the registered firms will be the approved practicing firms eligible for carrying out their audit engagements in Afghanistan.

Please provide all the following information required for firms' practice license registration.

Continue

Dropdown List Must be:

Select

Local

International (Affiliated)

If dropdown list values = local

Register Firm

Step 2 of 6

Full Name of Audit Firm (Required)

Type of Firm (Required)

Select

Local mean "your firm is operating locally", International (Affiliated) mean "your firm is international or affiliated with other international firm"

Contact Person's Name (Required)

Contact Person's E-mail Address (Required)

Tax Identification number (TIN) (Required)

TIN Certificate (Only in pdf) (Required)

Choose File No file chosen

Accepted file types: pdf, Max. file size: 10 MB.

Ministry of Industries & Commerce (MoIC) Licence (Only pdf file) (Required)

Choose File No file chosen

Accepted file types: pdf, Max. file size: 10 MB.

Year the Firm Commenced Operations (mm/dd/yyyy) (Required)

mm/dd/yyyy

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If dropdown list selected as **International**

Register Firm

Step 2 of 6

Full Name of Audit Firm (Required)

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Type of Firm (Required)

International (Affiliated)

Local mean "your firm is operating locally", International (Affiliated) mean "your firm is international or affiliated with other international firm"

Firm's International Affiliation / Network of Firm With (Required)

Your Firm Legal Agreement for International Affiliation - (Only in pdf) (Required)

Choose File

No file chosen

Max. file size: 10 MB.

Contact Person's Name (Required)

Contact Person's E-mail Address (Required)

Tax Identification number (TIN) (Required)

TIN Certificate (Only in pdf) (Required)

Choose File

No file chosen

Accepted file types: pdf, Max. file size: 10 MB.

Ministry of Industries & Commerce (MoIC) Licence (Only pdf file) (Required)

Year the Firm Commenced Operations (mm/dd/yyyy) (Required)

Choose File

No file chosen

mm/dd/yyyy



Accepted file types: pdf, Max. file size: 10 MB.

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Register Firm

Step 3 of 6 - Composition of the Firm

Audit Firm Office and Clients Details

Firm Principal / Main Office Address (Required)

Firm Contact Number (Required)

Firm E-mail Address (Required)

Address of Firm's Branch Offices (Required)

 

Write "N/A" if there is no branch office exist

Total Number of Audit Clients (Required)

 

Type / Sector of Audit Client(s) (Required)

Bank

Telecome

Non Governmental Organizations (NGO's)

State Owned Corporations

Others

if you want to select multiple sectors please "hold the control button" during selection

Clients Sector License(s) - (Merge in single pdf file if its more than one) (Required)

Choose File

test.pdf

Accepted file types: pdf, Max. file size: 10 MB.

Please upload the license(s) e.g. for Banking Audit upload the DAB (DA Afghanistan Bank) letter of permission for banking sectors and same for NGO's etc.

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Here form displayed bellow if firm type selected as Local

Register Firm

Step 4 of 6 - Audit Client Information

Please provide all partner(s) and staff complete details otherwise your application will not be considered for registration.

Add Audit Partner(s) and Staff Details

Add Engagement Partner(s) Details

Row ID	Full Name of Partner	Nationality	Total Years of Experience
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Add Engagement Partner(s) Detail

Add Staff Details

Row ID	Employee Full Name	Nationality	Years of Experience With Current Firm
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Add Staff Detail

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If selected as International

Register Firm

Step 4 of 6 - Audit Client Information

Please provide all partner(s) and staff complete details otherwise your application will not be considered for registration.

Add Audit Partner(s) and Staff Details

Add Legal Local Afghan Engagement Partner(s) Details

Row ID	Full Name of Audit Partner	Total Years of Experience	Years of Experience with Current Firm
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Add Legal Local Afghan Engagement Partner Details

Add Other Engagement Partner(s) Details

Row ID	Full Name of Partner	Nationality	Total Years of Experience
--------	----------------------	-------------	---------------------------

Add Other Engagement Partner(s) Detail

Add Staff Details

Row ID	Employee Full Name	Nationality	Years of Experience With Current Firm
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Add Staff Detail

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Add Staff details form

Employee Full Name (Required)

Nationality (Required)

Date of Birth (Required)

NIC / Passport Scan (Only pdf) (Required)

 No file chosen

Accepted file types: pdf, Max. file size: 10 MB.

Working Permit (Required)

 No file chosen

Accepted file types: pdf, Max. file size: 10 MB.

Professional / Formal Qualification(s) (Required)

ACCA, ICAEW, CPA, CA, BBA, MBA etc. and its Status e.g. Member, Qualified, Finalist

Current Position (Required)

Employee E-mail Address (Required)

Employee Contact Number (Required)

Total Years of Experience (Required)

Years of Experience as an External Auditor
(Required)

Years of Experience With Current Firm
(Required)

Submit

Add Legal Local Afghan Engagement Partner Details

Full Name of Partner **(Required)**

Date of Birth **(Required)**

Nationality **(Required)**

NIC / Passport Scan (Only pdf) **(Required)**

Accepted file types: pdf, Max. file size: 10 MB.

Working permit **(Required)**

Accepted file types: pdf, Max. file size: 10 MB.

Professional Accountancy Qualification(s) and its status e.g. ACCA, ICAEW, CPA, CA - Member, Qualified etc... **(Required)**

Max. file size: 10 MB.

Qualification Certificate(s) - Merge in single pdf file if its more than one

Total Years of Experience **(Required)**

Years of Experience as an External Auditor **(Required)**

Years of Experience with Current Firm **(Required)**

Upload all Experience Certificate(s) (Only pdf) **(Required)**

Accepted file types: pdf, Max. file size: 10 MB.

Merge in single pdf file if its more than one

Add Other Engagement Partner(s) Details

Full Name of Audit Partner **(Required)**

NIC / Passport Scan (Only pdf) **(Required)**

Choose File	No file chosen
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Accepted file types: pdf, Max. file size: 10 MB.

Professional Accountancy Qualification(s) and its status e.g. ACCA, ICAEW, CPA, CA - Member, Qualified etc... **(Required)**

Qualification Certificate(s) (Only pdf) **(Required)**

Choose File	No file chosen
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Max. file size: 10 MB.

Merge in single pdf file if its more than one

Total Years of Experience **(Required)**

Years of Experience as an External Auditor **(Required)**

Years of Experience with Current Firm **(Required)**

Upload all Experience Certificate(s) (Only pdf) **(Required)**

Choose File	No file chosen
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Accepted file types: pdf, Max. file size: 10 MB.

Merge in single pdf file if its more than one

Submit